### MIT EMERGENCY RESPONSE ACTIONS

#### COMMUNICATE
- Police/Fire/Ambulance: **CALL MIT POLICE 617-253-1212** (100 from MIT phone)
- Follow instructions from **MIT ALERT** messages and emergency responders
- Monitor emergency.mit.net for detailed information and applicable updates

#### EVACUATE

<table>
<thead>
<tr>
<th>If an emergency occurs INSIDE:</th>
<th>If an emergency occurs OUTSIDE:</th>
<th>If facing an active shooter or violent intruder:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Examples: fire, indoor HAZMAT incident</td>
<td>Examples: severe weather, earthquake, outdoor HAZMAT incident</td>
<td><strong>RUN</strong> away from the danger, if you are able to do so safely.</td>
</tr>
<tr>
<td>• Immediately proceed to the nearest exit, do not use elevators.</td>
<td>• Move to an interior space, away from doors and windows.</td>
<td>• If you can’t RUN away safely, <strong>HIDE</strong>. Close, lock, and barricade all entrances. Turn off lights, stay out of sight, and silence all electronics.</td>
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<tr>
<td>• Activate the fire alarm pull station, if it is not already sounding.</td>
<td>• For severe weather: move to the lowest floor possible.</td>
<td>• If you can’t RUN or HIDE and you are confronted, use any means to <strong>FIGHT</strong> the intruder as a last resort.</td>
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<tr>
<td>• Assist persons with access and functional needs, if it is safe.</td>
<td>• If airborne HAZMAT: close and seal all exterior openings.</td>
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</tr>
<tr>
<td>• Exit the building and move away from the area.</td>
<td>• For earthquakes: duck, cover, and hold on.</td>
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</tr>
<tr>
<td>• Wait for the “all clear” before reentering</td>
<td>• Wait for the “all clear” before returning</td>
<td></td>
</tr>
</tbody>
</table>

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Emergency Management  
Massachusetts Institute of Technology

Contact:  
617-452-4368  
em-staff@mit.edu

Visit:  
prepared.mit.edu  
emergency.mit.net

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